

1. Title of the certificate ^(en)



City & Guilds IVQ Advanced Diploma in Teaching, Training and Assessing Learning (Chinese) (8106-21)

⁽¹⁾ In the original language

2. Translated title of the certificate ⁽¹⁾

⁽¹⁾ If applicable. This translation has no legal status.

3. Profile of skills and competences

A typical holder of the certificate is able to:

- Describe the learning environment and the identification of good and bad learning experiences
- Explain the importance of learning styles
- Carry out a diagnostic meeting with a learner resulting in a learning plan
- Write learning aims and objectives
- Produce a learning programme
- Produce session plans
- Structure the plans in a way that encourages, consolidates and assesses learning
- Select and adapt appropriate resources
- Plan for evaluation
- Deliver a planned teaching/learning session
- Manage the teaching/learning environment
- Demonstrate effective communication skills
- Identify and describe a range of assessment methods
- Use an assessment activity
- Record and use results appropriately
- Identify and describe appropriate methods of evaluation
- Apply evaluation methods to sessions and learning programme
- Reflect on their own learning and practice
- Prepare an action plan for own development.

4. Range of occupations accessible to the holder of the certificate ⁽¹⁾

- Teacher*
- Trainer*
- Assessor*
- Internal Verifier*.

**in post-16 education and training*

Note: the above are examples only, other occupations may also be accessible to holders of the certificate.

⁽¹⁾ If applicable

⁽¹⁾ Explanatory note

This document is designed to provide additional information about the specified certificate and does not have any legal status in itself. The format of the description is based on the following texts: Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications, Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates, and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers. More information available at: <http://europass.cedefop.eu.int>.

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5. Official basis of the certificate

<p>Name and status of the body awarding the certificate</p> <p>City & Guilds 1 Giltspur Street London EC1A 9DD United Kingdom T +44 (0)20 7294 2800 F +44 (0)20 7294 2400 www.cityandguilds.com</p> <p>City & Guilds was established in 1878 as a registered charity (no. 312832) and received Royal Charter (RC117) in 1900.</p> <p>City & Guilds is accredited as an awarding body by the Office of the Qualifications and Examinations Regulator (Ofqual) and the Scottish Qualifications Authority (SQA) to offer qualifications.</p>	<p>Name and status of the national/regional authority providing accreditation/recognition of the certificate</p> <p>International Vocational Qualifications (IVQs) are a unique set of qualifications designed by City & Guilds specifically for international use.</p> <p>They are subject to global quality assurance rules and regulations set by City & Guilds. These policies are based on the quality assurance practices which have been approved by Ofqual.</p> <p>The English language version of the IVQ Advanced Diploma in Teaching, Training and Assessing Learning is accredited on the National Qualifications Framework of England, Wales and Northern Ireland (NQF).</p>
<p>Level of the certificate (national or international)</p> <p>Level 3* – National Qualifications Framework of England, Wales and Northern Ireland (NQF)</p> <p><i>* the English language version of the qualification is accredited at this level</i></p>	<p>Grading scale/Pass requirements</p> <p>Written assessments are graded 'Pass' or 'Fail'.</p> <p>Practical assessments are graded 'Pass', 'Refer' or 'Fail'.</p> <p>The overall qualification is not graded. A certificate will only be awarded on successful completion of the required number of units.</p>
<p>Access to next level of education/training</p> <p>We consider the following options to be relevant progression routes from this qualification:</p> <ul style="list-style-type: none"> • IVQ Specialist Advanced Diploma in Teaching, Training and Assessing Learning (Chinese) (8106-22) • Higher/further education • Management qualifications • Employment. 	<p>International agreements</p>
<p>Legal basis</p> <p>Not applicable.</p>	

6. Officially recognised ways of acquiring the certificate

<p>This qualification can only be offered by an institution/provider ('centre') that has been approved by City & Guilds and therefore meets its quality requirements for staff and centre resources and is subject to regular checks.</p> <p>The following assessment methods are used:</p> <ul style="list-style-type: none"> • Ongoing assessments carried out by the centre • Final assessments: <ul style="list-style-type: none"> - synoptic multiple choice test (one-hour) set and marked by City & Guilds - practical assessments set by City & Guilds and marked by the centre, plus a holistic report marked by the centre. <p>All assessments are quality assured by City & Guilds verifiers.</p> <p>The vocational education and training is a combination of classroom based and/or work based and/or realistic working environment based activities.</p> <p>The recommended Guided Learning Hours (GLHs) for this qualification are 100 hours.</p> <p>Entry requirements</p> <p>City & Guilds exercises a policy of open access and does not set formal entry requirements for its qualifications. Centres are however required to ensure that learners are registered for a programme of study and examination at the appropriate level.</p> <p>More information (including a description of the national qualifications system) available at www.naric.org.uk.</p> <p>National reference point www.uknqp.org.uk.</p>
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